

**DEPARTMENT:** TEACHING & LEARNING

**DESIGNATION:** HEAD OF MFL

**RESPONSIBLE TO:** FACULTY LEADER

**NAME:**

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## Main Duties of the Post

### I. General

- To lead the development of an innovative and progressive MFL curriculum
- To ensure the MFL curriculum is challenging and accessible for all students.
- To share your own teaching practice with the MFL department to ensure high standards are achieved across the Academy.
- To oversee and support the professional development of all staff within the department through training and sharing of good practice opportunities
- Secure the achievement of specified targets for MFL to raise attainment and achievement across Key Stage 3 and 4 curriculum.
- Manage standards of learning and behaviour in the department on a day-to-day basis ensuring staff are supported, have high expectations and are fully committed to their students achieving outstanding outcomes.
- Aspire to create enrichment opportunities for students to study additional aspects of MFL beyond the core curriculum.
- To network with secondary schools in the trust to share best practice.

### II. Health and Safety

- Ensure a work environment that protects people's health and safety and that promotes welfare, and which is in accordance with the Trust Health and Safety policy.

### III. Professional Accountability

- The post holder is required to be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality, and data protection, reporting all concerns to an appropriate person. In addition, they are to contribute to the achievement of the school's objectives
- Line managing, conduct appraisals, monitor quality of teaching within the MFL department staffing

- Challenging underachievement and underperformance of students and staff at all levels and ensuring appropriate action is taken.

IV. Safeguarding

- Promote and safeguard the welfare of children and young persons you are responsible for or come into contact with.
- Setting high standards and expectations for personal, student, and staff behaviours and actions in support of the achievement of the academy's intended outcomes.

V. Equalities

- Ensure that all work is completed with a commitment to equality and anti-discriminatory practice, as a minimum to standards required by legislation.

### Declaration

**The Alpha Academies Trust is committed to safeguarding and promoting the welfare of children and young people.**

Signed \_\_\_\_\_ Dated \_\_\_\_\_

Print name \_\_\_\_\_